

**DEPARTMENT OF ENERGY  
TECHNICAL QUALIFICATION PROGRAM  
CHANGE NOTICE 002**

**Affected Qualification Standard:** Senior Technical Safety Manager (Rev.0; November, 1996)

**Background:** A joint off-site conference between the Department of Energy and the Defense Nuclear Facilities Safety Board was held on June 13-14, 1996 that resulted in an Action Plan issued by the Under Secretary on July 29, 1996. Several of the Action Items of the Action Plan delineated the steps that the Department would take to ensure that Senior Technical Safety Managers are technically competent. One of these steps was to develop and issue a Senior Technical Safety Manager Functional Area Qualification Standard. The Functional Area Qualification Standard has now been concurred with by the Management Sponsor, the Office of Field Management, and approved by the Technical Excellence Executive Committee. This Change Notice provides the actions that are required to be taken to implement this new Standard.

- Action(s):**
1. Attachment 1 provides the Senior Technical Safety Manager Position List that was issued in Under Secretary Grumbly's memorandum dated October 18, 1996. Senior Technical Safety Managers, as identified on this list, shall be participants in the Technical Qualification Program and assigned the Senior Technical Safety Manager Functional Area Qualification Standard as their Primary Functional Area.
  2. Senior Technical Safety Managers shall be required to meet the competencies in the General Technical Base Qualification Standard, the Senior Technical Safety Manager Functional Area Qualification Standard, and any position specific competencies contained in an Office-Facility Specific Qualification Standard.
  3. Only those Managers on the Senior Technical Safety Manager Position List shall be allowed to have the Senior Technical Safety Manager Functional Area Qualification Standard as their Primary Functional Area. However, any Program participant may select the Senior Technical Safety Manager Qualification Standard as their Secondary Functional Area.
  4. Compensatory measures shall be developed in situations where an incumbent in an identified senior technical safety management position does not meet the education and experience requirements in the Senior Technical Safety Manager Qualification Standard. These compensatory measures are further addressed in the *Handbook for Senior Technical Safety Manager Positions*.
  5. The *Handbook for Senior Technical Safety Manager Positions* shall be used: 1) as a companion document to the Senior Technical Safety Manager Functional Area Qualification Standard; and, 2) as a guide when assessing the competency of incumbents, and applicants for senior technical safety management positions.
  6. Senior Technical Safety Managers shall have until May 1999 to complete their qualification requirements.
  7. The changes noted above will be reflected in the next revision of DOE Order 360.1, *Training*.

**Approved:** Signed December 18, 1996  
Thomas W. Evans  
Technical Personnel Program Coordinator